

AHMED MEHMOOD



Job is Done, When you say it is Done!

CONTACT INFO

+923017292276

+923017292276

ahmadmehmoodfta@gmail.com

ahmadmehmoodfta@gmail.com

SKILLS

Professional

- Graphic Designer
- logo Designer
- Book cover Designer
- Data Entry Expert
- Pdf to Excel conversion
- Book Typing
- Image Editing
- video Editing
- Copy paste jobs
- Product listing
- Customer service Providing.
- Adding Subtitles to the videos
- Resume Writing
- Form Filling

EDUCATION

MATRICULATION

Daanish Boys School Chishtian, Punjab, Pakistan

A-LEVEL

Daanish Boys School Chishtian, Punjab, Pakistan

DOCTOR OF VETERINARY AND MEDICINE_(CONTINUED)

Islamia University of Bahawalpur, Punjab, Pakistan

PROFILE

Hi, Myself Ahmed and I am a Graphic Designer, Data Entry Expert and video editing Expert located in Bahawalpur, Pakistan. I have been providing my services since 2012 at different offices and freelance market places and have enjoyed the experience with my clients very much.

My clients are happy with me just because i provide quality work.

I am well-experienced in excel/google sheets, and word/google docs, Adobe Photoshop, Adobe Illustrator, Image Ready, Video Editor, Pdf to Excel conversion and Adding beautiful Subtitles to the videos.

I am meticulous in everything I do, I am trustworthy, respectful of deadlines, and I want both to be proud of the work being done.

If you have the work available, I am ready to work with you!

EXPERIENCE

- 3 year experience in Microsoft office.
- 2 years experience in Graphic Designing.
- 1 year Experience in video Editing.



Excel Master Diploma

Professional Excel Certification

November 12, 2016

Ahmad Mehmood

has successfully completed the requirements to be recognised as an Excel MASTER certified by IACT and eLearnExcel.com



Shane Broadberry
Director
eLearnExcel.com

Eleanor Harry
Director
eLearnExcel.com



Office 2010 - 2016
IACT | eLearnExcel.com



The CPD Certification Service



Microsoft® Office Specialist

Ahmad Mehmood

has successfully completed the requirements to be recognized as a Microsoft Office Specialist for Office Excel.2007



Steven A. Ballmer
Chief Executive Officer
Microsoft Corporation



Office Excel.2007



GoSkills Limited
Company number: 4367502
info@goskills.com

Certificate of Achievement

presented to

Ahmad Mehmood

for the successful completion of the GoSkills online course

Microsoft Excel - Basic & Advanced

Achievement score: 100%

July 8, 2013

Paul Hansen, PhD
Director of Learning
GoSkills Limited



The CPD Certification Service



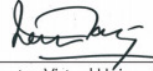
Verification No.
J0596716

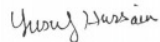
Authenticity of this certificate can be verified at www.goskills.com/verify

TRAINING CERTIFICATE

AHMED MEHMOOD

has completed the training in **FREELANCING** course under DigiSkills Training Program
Batch-04 Aug 2019-Oct 2019


Rector, Virtual University


CEO, Ignite

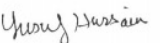


TRAINING CERTIFICATE

AHMED MEHMOOD

has completed the training in **GRAPHIC DESIGN** course under DigiSkills Training Program
Batch-04 Aug 2019-Oct 2019


Rector, Virtual University


CEO, Ignite

